



IMSA Governing Board

Minutes

Board Meeting

Date and Time

Saturday February 20, 2021 at 10:00 AM

Location

Description: Virtual Meeting – Join Zoom Meeting

<https://us04web.zoom.us/j/75414477878?pwd=V2VITzl1QjQ3Q2k4VGVkQUlaMy9zd09>

Meeting ID: 754 1447 7878 Passcode: s0wAhe

NOTICE

**THIS MEETING WILL BE HELD VIRTUALLY
VIA ZOOM AT THE LINK BELOW**

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Meeting ID: 754 1447 7878 Passcode: s0wAhe

Directors Present

B. Valentine-Watts (remote), C. Frazier (remote), D. Coats (remote), D. Pierson (remote), J. Sparks (remote), T. Miller (remote)

Directors Absent

J. McFarland, M. Gonulalan

Ex Officio Members Present

H. Dulgeroglu (remote), J. Brown (remote), K. Smith (remote), M. Arslan (remote), M. Atlihan (remote), O. Secen (remote)

Non Voting Members Present

H. Dulgeroglu (remote), J. Brown (remote), K. Smith (remote), M. Arslan (remote), M. Atlihan (remote), O. Secen (remote)

Guests Present

Teresa Driskell

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Coats called a meeting of the board of directors of IMSA Governing Board to order on Saturday Feb 20, 2021 at 10:03 AM.

C. Pledge of Allegiance

I pledge allegiance to the [flag of the United States of America](#) and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

D. Adopt the Agenda

T. Miller made a motion to Adopt the Agenda.

B. Valentine-Watts seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Coats	Aye
J. McFarland	Absent
M. Gonulalan	Absent
B. Valentine-Watts	Aye
T. Miller	Aye
J. Sparks	Aye
D. Pierson	Aye
C. Frazier	Aye

E. Public Input

C. Bultman - Thank you to the Board for everything you do for IMSA.

II. Approval of Minutes

A. Approval of January 2021 Meeting Minutes

J. Sparks made a motion to approve the minutes from Board Meeting on 01-09-21.

B. Valentine-Watts seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. McFarland	Absent
D. Coats	Aye
T. Miller	Aye
J. Sparks	Aye
B. Valentine-Watts	Aye
M. Gonulalan	Absent
C. Frazier	Aye
D. Pierson	Aye

III. School Updates

A. Academic Updates From Karen

K. Smith - We are required to make academic updates to OEI. I have sent this information to both David and Bernice. We are working on answering Core Question 1.

Core Question

1.1 - Is the educational program a success

North, they have received an -approaching standard (C rating)

1.3 - Is the school preparing students to graduate from high school on time to graduate with 5 years as measured by Indiana's cohort graduation rate?

North, has received an approaching standard

1.5 - Is the school's attendance rate strong?

North, received a did not meet standard (89.9%)

1.6 - (HS) Is the school preparing students for college and careers?

North, received an exceeded standards

1.1- Is the school's academic performance meeting state expectations, as measured by Indiana's accountability system?

West, received an approaching standard (C rating)

o 1.5 - Is the school's attendance rate strong?

West, received an approaching standard (92.5%)

Teaching/Learning

K. Smith - Asynchronous/synchronous learning continues.

D. Coats - Karen please explain Asynchronous/Synchronous

K. Smith - Asynchronous is independent learning, no teacher. Synchronous is learning with a teacher.

K. Smith - Mandated testing is occurring with students coming into buildings as needed. (social distanced/safety protocols followed). West has some students, who are struggling academically, come into the building for extra support.

eLearning format still applies (social distanced/safety protocols followed). Teachers are still expected to learn and internalize the new resources, (Zearn/Wit & Wisdom) through online/digital PD, meetings w/APAs, etc. Focusing on standards mastery moving forward and using ClearSight Interim data to determine instructional shifts needed to support learning.

Going Forward

K. Smith - IDOE expects SEL (social-emotional learning) competencies to be infused

into the regular curriculum. IMSA is in Phase I of this process, using guidance and recommendations from Concept Schools and IDOE. Pacing Guides for math and ELA are being updated for the 2021-22 school year and will include the alignment of the Employability Skills Standards. (per IN Senate Enrolled Act 297). Science will also be added in 21-22. West is continuing its efforts toward STEM certification. Buildings are beginning work on remediation plans; summer school

into fall. The goal is remediation over retention. Mandated testing for spring will occur - likely a null year with data used only for school-level academic baseline.

D. Coats - At some point kids will be in the building for testing in person?

K. Smith - Yes, that is correct.

K. Smith - We will be working on a remediation program for our students instead of a retention program.

T. Miller - Please explain remediation over retention.

K. Smith - We have kids who are not signing on or not doing well with eLearning.

We do not want to punish the kids, the pandemic was not their fault. So we want to be able to remediate them and not retain them if possible.

BVW - Is it possible to get the Academic Committee together?

B. Hybrid Opening Update

D. Coats - We have an important decision to make today. I believe that we have a presentation from the schools.

J. Brown - Enrollment - Both schools have reached and exceeded their first ADM goal and they have also met or exceeded their second ADM goal. We are very proud of them.

Transportation - If the schools go back to hybrid, we need to take into consideration the following transportation company's limitations.

2 Week lead time - If both schools change their start and end time to 9:00 - 4:00. (2 weeks from today = Monday, March 8th) Buses would drop off at 8:50 am and depart at 4:00 pm. If both schools keep their current start and end times. It is doubtful that they would be able to fill the need. The applicant pool is not there. Those that have inquired would take 8-10 weeks to receive their qualifications.

T. Driskell - Shalom Healthcare. I am have put together a summary of the current Covid Data. Marion County is currently in the yellow status, weekly cases have gone down to 118, with a 7day all-test positivity rate of 5.17%. Both schools are in the Green for safety community rate. I have shared a list of helpful mitigation strategies for decreasing the risk of Covid-19 infection rates.

D. Coats - Screening of students for testing

T. Driskell - We have about 75% of students at both schools that have parent consents on file.

D. Coats - What is the status of on-site tests?

T. Driskell - We have to have consent from parents, we are going to help North and West administer the tests.

D. Coats - Charise, does enrolling your student constitute acceptance of the consent?

C. Frazier - No enrollment does not automatically consent. We need to have consent from the parents. If we have a student in the building that needed to be tested, how would we handle that?

T. Driskell - 1. We would put the student in quarantine, 2. They would be seen by the school nurse. and we would evaluate and administer the tests (providing we have the consent). We are obligated to offer that to the patient then we would do the PCR test.

C. Frazier - We need to send out that consent form.

D. Coats - If a child needed to be transported to get a test done, who would transport them?

T. Driskell - The parent would need to transport them. We are not working on getting more of our other sites set up the same way as Enlace.

O. Secen - we have about 575 out of 705 students with consent forms. We will have the parents sign if they are coming back. We are working on getting the rapid tests to have at the school.

B. Valentine-Watts - What is the training to give the tests?

O. Secen - It is a series of videos.

T. Driskell - With Shalom there we can advise if the person needs assistance.

B. Valentine-Watts - What is social-distancing now?

T. Driskell - 3 feet, if they are facing the same direction in the classroom, but 3 feet is not mandatory.

C.Frazier - The Governor just signed a bill that releases liability of business or schools from being sued if a person contracted Covid-19 at school. This applies as long as the school/company is doing the required things, like cleaning and social distancing and masks, etc.

J. Sparks - Does screening include forehead temperature?

O. Secen - Yes, we take the temp in the classroom or the cafeteria. K-5 will be asked the symptoms verbally and 6-12 will fill out a symptom check form.

- T. Driskell - We will also encourage parents to self-check at home before they send their students to school.
- B. Valentine-Watts - For clarity, is the classroom or cafeteria their entry point?
- O. Secen - They say not to create a backlog, so it will be taken in the classroom or cafeteria.
- M. Atlihan - Another thing when the weather is cold, it affects the thermometer, and they do not work accurately.
- D. Coats - Let's move on to the school staff survey.
- O. Secen - Both schools took another survey of their staff, the results are on the slide. When it comes to being more comfortable in returning to a Hybrid program, North the consensus is that our staff is more comfortable coming back. As for being prepared, North looks to be more prepared than our previous survey.
- M. Atlihan - For West, there is a slight increase in being more comfortable, not as much as North but there is a shift. As far as being prepared there is a little increase in the staff being prepared. Something to note, there were 58 staff members that took the first survey and 53 that took the second one.
- D. Coats - You also have recommendations to present.
- M. Atlihan - Yes
- D. Coats - Are there any questions?
- J. Sparks - How prepared. I assume the question is what was asked. There are several factors and resources are made available. Resources should not be an issue.
- M. Atlihan - That is correct, it is a little bit of an open question. We had meetings with our Administration and our teams in regards to how prepared we were.
- D. Coats - Are there any other questions? Could you share how you came to your recommendations?
- O. Secen - We talked to our team leads & Coaches and Administration team, I asked each member what they recommend, and the general consensus was: K-8 - Hybrid, 9-12 eLearning. K-5 comes back now and 6-8 come back later.
- North's Recommendation - K-8 - Hybrid, 9-12 eLearning. K-5 comes back now and 6-8 come back later.
- M. Atlihan - We had a similar process, we have 10 members on our administration team. They discussed this with their teams as well as the administration. We have appreciated the ESP program. The ESP program is the eLearning Support Program. Since we are more of a neighborhood school, we have had students in the building. We have invited them into the building. We have added IA's into the classrooms. We found those most in need, we have about 100 students coming in. A lot of it was about how effective ESP was.
- West's Recommendation - To continue with eLearning and expand the ESP program
- D. Coats - I have several questions. North's recommendation:
K - 5 come back first
6 - 8 Next on March 10 (changed to March 29)
9 - 12 virtual
- Mr. Atlihan you have targeted children most in need?
- M. Atlihan - Yes
- D. Coats - How many?
- M. Atlihan - 191 about half of them are showing up.
- D. Coats - Are siblings allowed to come as well?
- M. Atlihan - Yes, Mrs. Tschaenn can elaborate on this.
- T. Tschaenn - We have been happy to add students where we can, they are welcome to send their other children as well. We have a waiting list, we want to keep growing the program. After parent-teacher conferences, we have more names.
- D. Coats - Mr. Atlihan are there teachers coming in to help?
- M. Atlihan - Yes we have about 5.
- D. Coats - Are there any other questions?

B. Valentine-Watts - I didn't realize we had that many kids. We are not doing that at North. What does the data show now?

T. Tschaenn - I can share an example, a student that last year was a high ability student, however, she could not get enough support at home and her grade went way down. She is now back to A's and her assignments are getting done.

D. Pierson - I see this as proof that it works. There are other schools that are hybrid. We have been talking about this for a while. Job well done.

O. Secen - We have not done this because of transportation.

D. Coats - Some folks are saying in the chat that they were not aware of the time change and that it is different than their contracts.

O. Secen - Their signed contracts are 7:15 am to 3:45 pm. I don't want to put people in a position to not honor their contracts. We want to do the hybrid because we feel it is the best way to bring kids back.

M. Atlihan - Based on our last meeting we were not able to offer it to both schools. We would like to bring students into the building.

D. Coats - No high school students will be doing hybrid due to the covid numbers.

D. Coats - I hope everyone is following along, any other questions?

T. Miller - One of the questions, teachers feel like it is information they have never heard of. How are you getting the information out?

O. Secen - We finalized on Thursday, and I didn't share it out. We did not have a plan for communication.

D. Coats - The hours were mentioned in the January meeting, and the updated bus information just came in yesterday. We will continue to grow the ESP program at West. North will bring in one-third of the K-8 students on Monday and Tuesday, and one-third of the K-8 students on Thursday and Friday. Wednesday will be an eLearning day for everyone. Is there a motion?

C. Hybrid Reopening Decision

D. Pierson made a motion to accept the recommendations. West, will remain eLearning and will grow their ESP program. North will bring grades K-5 back hybrid on March 8, and 6-8 on March 29. One-third of the students will come on Monday & Tuesday and one-third will attend on Thursday & Friday. Wednesday will be an eLearning day for all students.

C. Frazier seconded the motion.

J. Sparks - This would start the 2nd week of March?

D. Pierson - Going forward we need to make sure to communicate.

O. SEcen - AS far as North, if a staff member can't do the times we will work around it. Anytime you go hybrid, you are asking the staff to be flexible.

J. Sparks - The time we are proposing to start is before Spring Break.

O. Secen - Start as soon as the buses are available, March 8th.

M. Arslan - March 8th for K-5 and March 29 grade 6-8.

O. Secen - That's fine.

D.Coats - This has been one of the most difficult decision we have had to make.

C. Frazier - I want to commend everyone that put this together. Everyone will need to be flexible.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Miller Aye
 J. Sparks Aye
 D. Coats Aye
 C. Frazier Aye
 B. Valentine-Watts Aye
 M. Gonulalan Absent
 D. Pierson Aye
 J. McFarland Absent

IV. Finance Committee

A. Approval of January 2021 Financial Reports for North

H. Dulgeroglu - PPP loans have been forgiven for IMSA North. With the 2nd relief package, we will receive a 1.5 million dollar grant for 2 years. We had a budget meeting and IMSA North approved budget was \$590,000 and now will be about 1 million dollars. This budget includes about 14 more positions for North. All the necessary technology is also included.

North has paid the fee to Concept 5% and is now paid in full.

North has received about 51% of its revenue for the year with expenditures of approximately 47%. In January we had two major expenses over \$5,000, we purchased the Chromebooks and servers from Dell for about \$85,000 and HVAC repair for \$25,000.

T. Miller made a motion to Accept the financials for IMSA North.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Frazier Aye
 J. Sparks Aye
 T. Miller Aye
 B. Valentine-Watts Aye
 D. Pierson Aye
 D. Coats Aye
 M. Gonulalan Absent
 J. McFarland Absent

B. Approval of January 2021 Financial Reports for West

H. Dulgeroglu - PPP loans have been forgiven for IMSA West. With the 2nd relief package, we will receive a 1.5 million dollar grant for 2 years. We had a budget meeting and IMSA West approved budget was \$58,000 and now will be about 1 million dollars. This budget includes about 10 more positions for West. All the necessary technology is also included.

West has paid the fee to Concept 5% and is now paid in full.

West has received about 64% of its revenue for the year with expenditures of approximately 51%. In January we had one major expense over \$5,000, we purchased the Chromebooks from Dell for about \$56,914.

T. Miller made a motion to accept the financials for IMSA North.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. McFarland Absent
 J. Sparks Aye
 B. Valentine-Watts Aye

Roll Call

D. Coats	Aye
T. Miller	Aye
M. Gonulalan	Absent
C. Frazier	Aye
D. Pierson	Aye

C. Educational Fund to Operational Fund Transfer

H. Dulgeroglu - Every six months the Board needs to approve the transfer of funds to the Operational Fund. It is that time and we need to make that transfer.

D. Pierson made a motion to to transfer the funds to the Operational Fund.

T. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Sparks	Aye
D. Coats	Aye
D. Pierson	Aye
B. Valentine-Watts	Aye
J. McFarland	Absent
T. Miller	Aye
C. Frazier	Aye
M. Gonulalan	Absent

V. Closing Items

A. Survey of Attendance For The Next Meeting - 03/20/2021

At our next meeting we will have a report on how things are going.

B. Adjourn Meeting

J. Sparks made a motion to adjourn the meeting.

C. Frazier seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Frazier	Aye
T. Miller	Aye
J. Sparks	Aye
D. Coats	Aye
B. Valentine-Watts	Aye
D. Pierson	Aye
J. McFarland	Absent
M. Gonulalan	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:20 AM.

Respectfully Submitted,
J. Brown