



## IMSA Governing Board

# Minutes

## Board Meeting

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**Date and Time**

Saturday June 26, 2021 at 10:00 AM

**Location**

7435 N. Keystone Avenue  
Indianapolis, IN 46240

**NOTICE**

**THIS MEETING WILL BE HELD IN PERSON AT  
7435 N. Keystone Ave., Indianapolis, IN 46240  
AND VIRTUALLY**

**VIA ZOOM AT THE LINK BELOW**

<https://us04web.zoom.us/j/75414477878?pwd=V2VITzl1QjQ3Q2k4VGVkQUlzMjY5ZDZ0OQ>

Meeting ID: 754 1447 7878 Passcode: s0wAhe

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**Directors Present**

B. Valentine-Watts, D. Coats, D. Pierson, J. McFarland (remote), J. Sparks

**Directors Absent**

C. Frazier, M. Gonulalan, T. Miller

**Ex Officio Members Present**

H. Dulgeroglu (remote), J. Brown, K. Smith, M. Arslan, M. Atlihan (remote), O. Secen (remote)

**Non Voting Members Present**

H. Dulgeroglu (remote), J. Brown, K. Smith, M. Arslan, M. Atlihan (remote), O. Secen (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Coats called a meeting of the board of directors of IMSA Governing Board to order on Saturday Jun 26, 2021 at 10:02 AM.

**C. Pledge of Allegiance**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

**D. Adopt the Agenda**

D. Coats - made a motion to go into Executive session

Reconvened from Executive session 10:29

D Coats - After discussion in the Executive Session I think we are ready to make a recommendation.

Let you know as a committee we were grateful for the candidates internal and outside.

I make a motion to offer Xavier Owens the Principal position - With the 2nd candidate as an alternate.

J. Sparks - Do you want to add to the motion for 2nd person

D. Coats - We do have 2 that we like and should have a backup if Mr. Owens were to decline.

D. Pierson made a motion to offer Mr. Xavier Owens the position of Principal of IMSA North.

B. Valentine-Watts seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Pierson	Aye
J. McFarland	Aye
J. Sparks	Aye
C. Frazier	Absent
M. Gonulalan	Absent
D. Coats	Aye
B. Valentine-Watts	Aye
T. Miller	Absent

**II. Approval of Minutes**

**A. Approval of May 2021 Meeting Minutes**

D. Pierson made a motion to approve the minutes from Board Meeting on 05-15-21.

B. Valentine-Watts seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. McFarland	Aye
C. Frazier	Absent
D. Coats	Aye
M. Gonulalan	Absent
T. Miller	Absent

### Roll Call

D. Pierson Aye  
J. Sparks Aye  
B. Valentine-Watts Aye

## III. Academic Updates

### A. Academic Update

K. Smith - Two items, ILearn updates, and there were no surprises there. The scores were low across the state. Dr. Jenner says it may take several years to recover. We have lots of work ahead of us. We did not get 100% of students tested. They did not get 100% of students tested

B. Valentine-Watts - Are engaging the teachers and sharing resources?

K. Smith - It will be like getting to know the students again

K. Smith - We will have to do a reset in the fall

## IV. New Business

### A. Return To In-Person Instruction Plan

Arslan - We were required to submit a plan to the state for the ESSER3 grant. It is a living document, and we will update it as necessary. We posted the plan on the website and asked for feedback from parents. This meets the requirement.

Both are similar-had to include

1. How students/staff health and safety measures
2. Academic health
3. SEL plans

D. Pierson - Have you received any feedback?

K. Smith - The principals may share that

M. Arslan - The grant has been submitted and approved for North and for West we have one small item to correct.

M. Arslan - We need to submit a budget

We will return to in-person instruction with the Dept. of Health guidelines and monitor monthly for any changes.

### B. Mask Requirement For Fall

D. Coates Mask requirement covered in the plan

B. Valentine-Watts We may not be able to wait a month if something changes.

J. Sparks This body has decided to take great measures

D. Pierson made a motion to to accept the mask recommendations of the Marion County Health Department.

J. Sparks seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Miller	Absent
J. McFarland	Aye
D. Pierson	Aye
M. Gonulalan	Absent
C. Frazier	Absent
D. Coats	Aye
B. Valentine-Watts	Aye
J. Sparks	Aye

**C. 2021-22 Board Meeting Schedule**

D. Coats - We have the 2021 - 2022 board calendar. We currently meet on the third Saturday of each month. However, that creates conflicts with the school holidays. We have a second calendar with the dates for the second week of each month.

It would be my recommendation to move the meetings to the second Saturday of each month.

J. Sparks made a motion to To accept the calendar for the second week of the month.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Miller	Absent
M. Gonulalan	Absent
J. Sparks	Aye
J. McFarland	Aye
D. Coats	Aye
B. Valentine-Watts	Aye
D. Pierson	Aye
C. Frazier	Absent

**D. IMSA North New Principal Approval**

J. Sparks made a motion to Accept Xavier Owens as the new Principal at IMSA North.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gonulalan	Absent
T. Miller	Absent
J. McFarland	Aye
J. Sparks	Aye
D. Coats	Aye
D. Pierson	Aye
B. Valentine-Watts	Aye
C. Frazier	Absent

**V. Finance Committee**

**A. Approval of May 2021 Financial Reports for North**

H. Dulgeroglu -

North as of May 31st - Revenue received 89%. Expended 81%

Items on the chart that are marked in color are as follows:

Yellow-good spending

Red-Spent more  
Replaced school cameras  
We should be better than we anticipated  
Expenditures Over \$5,000  
Textbooks  
Smartboards  
Chromebooks/Charging Carts

J. Sparks made a motion to accept the North Financials for May.  
B. Valentine-Watts seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Coats	Aye
J. Sparks	Aye
J. McFarland	Aye
C. Frazier	Absent
D. Pierson	Aye
M. Gonulalan	Absent
T. Miller	Absent
B. Valentine-Watts	Aye

**B. Approval of May 2021 Financial Reports for West**

H. Dulgeroglu -  
West as of May 31st - Revenue received 89%. Expended 82%

Items on the chart that are marked in color are as follows:

Yellow-good spending  
Red-Spent more  
Replaced school cameras  
We should be better than we anticipated  
Expenditures Over \$5,000  
Cargo lift  
Music Instruments

J. Sparks made a motion to accept the West Financials for May.  
B. Valentine-Watts seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Gonulalan	Absent
B. Valentine-Watts	Aye
D. Pierson	Aye
J. Sparks	Aye
J. McFarland	Aye
C. Frazier	Absent
T. Miller	Absent
D. Coats	Aye

**C. 2021-2022 Budget Approval**

D. Coats - Budget approval for 2021-2022  
Budget Good News  
H. Dulgeroglu - We had a 4.6% increase in State funding \$100 per student in complexity grant  
\$750 + \$1000 per student in grant money  
With the extra funding, we increased salaries, higher than 4.6% average  
Next Year North 9.74 mill  
9.2 exp

1.9 extra

Esser 2&3 N 5.5 mil thru 9/24

1.7 mil dollars next year

B. Valentine-Watts - We will end with a surplus

H. Dulgeroglu - We will keep it

J. Sparks - How are we paying our management fee?

H. Dulgeroglu - We are paying 100% of the fee

West

H. Dulgeroglu - 183,000 net

4.9 Esser Money 3yr

1.6 for 21-22

D. Coats - These items you are talking about are they woven into the budget?

H. Dulgeroglu - Yes the money will be used for new positions, N=16 W=11 Tech, cleaning, etc

M. Arslan - Can we provide the Esser budget at the next meeting?

H. Dulgeroglu - Yes

B. Valentine-Watts line 26 What is that

H. Dulgeroglu - There is a space issue, we are planning to expand the 2nd floor. Building expansion

D. Coats - Any questions? Do we have a motion?

H. Dulgeroglu - Audit engagement letter, it is the standard letter we use every year with Donovan

with a 5% increase in price for the year

D. Coats - Any questions

D. Pierson made a motion to approve the 2021 - 2022 Budget.

B. Valentine-Watts seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. McFarland Aye

M. Gonulalan Absent

B. Valentine-Watts Aye

C. Frazier Absent

D. Coats Aye

T. Miller Absent

D. Pierson Aye

J. Sparks Aye

**D. Revised Financial Policies**

H. Dulgeroglu - Ask the board to approve the new policies

We had to add more things to them. Shaped the policies, received feedback and made revisions.

We had 2 meetings with Toby- one in Feb 2020 and one in April 2021

We have approved 6 of 8 policies

D. Coates - How do people get reimbursed

H. Dulgeroglu - Through a direct deposit. Use a Credit card only if you can't use a check. Principals wanted a credit card for the schools.

H. Dulgeroglu - Any questions?

Travel Expenses

Prof Develop

Fixed assets

Money collections - compliance item (sign)

D. Coates - Relocation Policy for new hires?

H. Dulgeroglus Yes it applies to new Hires, explained the mileage-flat fees, it now eliminates the gray area.

Reloation from Chicago would get \$2000 reimbursement

D. Pierson made a motion to approve the Audit Engagement Letter.

J. Sparks seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

- T. Miller Absent
- D. Pierson Aye
- D. Coats Aye
- C. Frazier Absent
- J. McFarland Aye
- M. Gonulalan Absent
- J. Sparks Aye
- B. Valentine-Watts Aye

B. Valentine-Watts made a motion to accept the new Financial Policies.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

- B. Valentine-Watts Aye
- J. McFarland Aye
- M. Gonulalan Absent
- D. Pierson Aye
- T. Miller Absent
- C. Frazier Absent
- D. Coats Aye
- J. Sparks Aye

**E. 2021-2022 Enrollment update**

IMSA North Enrollment

Total Enroll for 21-22 = 761 Same time last year 20-21 729

IMSA West Enrollment

Total Enroll for 21-22 = 577 Same time last year 20-21 568

D. Coats Thank you to the team

**VI. School Updates**

**A. Principals Corner**

M Atlihan - Summer school 6/14-7/22 210 students, July 5th Break week

Summer school-going great, we have Club activities and Tutoring

Our goal is to get ready for the next year, we would like to control & diminish the gap

We are still hiring, We hired 2 IC's K-2 Math 3-8, Two middle school teachers

B. Valentine-Watts How do you advertise the openings?

M. Atlihan - Indeed, it is working great

B. Valentine-Watts - Do you consider Radio ads, headhunters, newspapers

M. Atliha - We could use them, we have just not needed to

D. Coats - Any questions

D. Coates - Mr. Secen - Update similar to West, we have about 200 students, we have 6 buses  
We will be wrapping up next week. We will do assessments next week.  
We have been filling staff. We hired 2 ICs still need more, H/S English & M/S English  
This is my last board meeting I am grateful for the support. I will send last my message this Sunday.  
D. Coats - We wish you the very best & much success  
B. Valentine-Watts - We will miss you. Are there any concerns about getting the positions filled?  
M. Arslan - We should be able to get them filled  
O. Secen - Mind Trust-Teach Indy but they have not been as useful. We have Hiring Team-we use staff on the interview team.

## VII. Public Input

### A. Input From The Public

No public input was given

## VIII. Closing Items

### A. Board Survey Reminder - Due 6/29/21

Next meeting 8/14

David - Yes

Daniel - Yes

Jim - Yes

Bernice - Yes

### B. Survey of Attendance For The Next Meeting - 08/21/2021

David - Yes

Daniel - Yes

Jim - Yes

Bernice - Yes

### C. Adjourn Meeting

B. Valentine-Watts made a motion to adjourn the meeting.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Coats Aye

T. Miller Absent

J. McFarland Aye

M. Gonulalan Absent

D. Pierson Aye

C. Frazier Absent

B. Valentine-Watts Aye

J. Sparks Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:20 PM.

Respectfully Submitted,  
J. Brown



### **Documents used during the meeting**

- 2021\_06\_26\_draft board\_meeting\_agenda.pdf
- June Academic Update.pdf
- Board Presentation Slides - Joy B..pdf
- North Return to In-Person Instruction Plan (1).pdf
- West Return to In-Person Instruction Plan (1).pdf
- Vaccinated-Unvaccinated Guidance 6-25-21.pdf
- 2021-2022 Board Meeting 10 month 2nd Saturday Schedule .pdf
- 2021-2022 Board Meeting 10 month schedule .docx
- IMSA North - Board Chart FY21(6-26-21).xlsx
- IMSA North May Vouchers.docx
- North CC Details.xlsx
- IMSA West - Board Chart FY21(06-26-21).xlsx
- IMSA West May Vouchers.docx
- West CC.xlsx
- Indiana Math & Science Academy - North 2021 Engagement Letter (with 990).pdf
- Indiana Math and Science Academy Indianapolis 2021 Engagement Letter (with 990) (2).pdf
- North 21-22 Budget.xlsx
- West 21-22 Budget.xlsx
- Financial Policy 06-25-21.pptx
- Board Enrollment Presentation Joy B.pdf