



IMSA Governing Board

Minutes

Board Meeting

Board Meeting

Date and Time

Saturday September 11, 2021 at 10:00 AM

Location

7435 N. Keystone Avenue, Indianapolis, IN 46240

NOTICE

**THIS MEETING WILL BE HELD IN PERSON AT
7435 N. Keystone Ave., Indianapolis, IN 46240**

Virtual Meeting – Join Zoom Meeting 11 AM

<https://us04web.zoom.us/j/75414477878?pwd=V2VITzl1QjQ3Q2k4VGVkQUlaMy9zdz09>

Meeting ID: 754 1447 7878 Passcode: s0wAhe

Directors Present

B. Valentine-Watts (remote), C. Frazier, D. Coats, D. Pierson, M. Gonulalan (remote)

Directors Absent

J. McFarland, J. Sparks, T. Miller

Directors who left before the meeting adjourned

B. Valentine-Watts

Ex Officio Members Present

H. Dulgeroglu (remote), J. Brown, M. Arslan, M. Atlihan, X. Owens

Non Voting Members Present

H. Dulgeroglu (remote), J. Brown, M. Arslan, M. Atlihan, X. Owens

Guests Present

Aaron.Teater@indy.gov (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Coats called a meeting of the board of directors of IMSA Governing Board to order on Saturday Sep 11, 2021 at 11:08 AM.

C. Pledge of Allegiance

D. Coats - I ask that we also have a moment of silence for the 20th Anniverery of 9/11.

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

D. Adopt the Agenda

C. Frazier made a motion to accept the agenda with the reorder of the Finance to place before New Business. Also, to move the re-elections to the October meeting.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. McFarland	Absent
C. Frazier	Aye
D. Coats	Aye
M. Gonulalan	Aye
B. Valentine-Watts	Aye
D. Pierson	Aye
J. Sparks	Absent
T. Miller	Absent

E. Public Input

D. Coats, we have two people here, do you have any input?

J. Moore - My concern is that we don't have job posting on our website.

X. Owens - We are working on getting them posted on the website.

W. Watson - My daughter is a Senior and Art is a required class. Can we offer this online since we don't have a teacher? I am concerned since she is not learning anything and this is a graduation requirement.

X. Owens - Our new Secretary is going to be responsible for job postings.

C. Frazier - Are there any other classes like that?

X. Owens - All classes are covered except Art

M. Atlihan - We are looking for a SPED teacher.

II. Approval of Minutes

A. Approval of August 14, 2021 Meeting Minutes

C. Frazier made a motion to approve the minutes from Board Meeting on 08-14-21.

M. Gonulalan seconded the motion.

Change the word Except to accept. The board **VOTED** unanimously to approve the motion.

Roll Call

B. Valentine-Watts	Aye
J. Sparks	Absent
C. Frazier	Aye
D. Pierson	Aye
T. Miller	Absent
J. McFarland	Absent
D. Coats	Aye
M. Gonulalan	Aye

III. Finance Committee

A. Approval of August 2021 Financial Reports for North

H. Dulgeroglu - I have one announcement. Our audit will start at the beginning of October and take about a month. We will give you a report as soon as it is ready. Also, our first ADM count day is Friday, September 17, 2021.

North has received approximately 9% of its revenue and has paid approximately 10% of their expenses. We are waiting on some grants to be finalized and we will add those to the budget once that happens.

There were several expenses over \$5,000

Vesta Housing Solutions Llc \$(46,302.50)Modular Classroom Payment
 Amplify Education, Inc. \$(39,992.80)Middle School science resource kit
 Roeing IT Solutions \$(29,940.00)Ruckus Wireless & Switch Upgrade -
 Great Minds \$(24,701.89)Wit and Wisdon Books
 BSN Sports \$(22,394.07)Athletic team sport supplies
 Teach for America \$(16,000.00)Annual Payment for TFA Teachers
 HUB International Midwest, Ltd \$(13,590.63)Annual Insurance Payment
 Houghton Mifflin Company \$(12,078.61)TextBook
 Liberty Mutual Insurance \$(10,658.00)Annual Work Comp Insurance Payment
 Tierney \$(10,145.00)300 Chrome Licenses+ iRover 2 Flat Panels
 Tierney \$(9,075.00)300 Chrome Licenses
 PLTW \$(7,553.05)Robotics parts

D. Coats - During the committee meeting, we compared this year's budget to the last full year we were in school and we were about \$1.7 million better this year. We have added the Instructional Coaches and Aides and we hope that this will improve things this year. It is however unsustainable as this is being paid out of the Covid funds.

We also went through the vouchers and there were no red flags and nothing out of the ordinary expenses. The committee recommends approving the financials as is.

D. Pierson made a motion to accept the financials for IMSA North for August.
C. Frazier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Frazier	Aye
D. Pierson	Aye
D. Coats	Aye
M. Gonulalan	Aye
J. McFarland	Absent
B. Valentine-Watts	Aye
T. Miller	Absent
J. Sparks	Absent

B. Approval of August 2021 Financial Reports for West

H. Dulgeroglu - I have one announcement. Our audit will start at the beginning of October and take about a month. We will give you a report as soon as it is ready. Also, our first ADM count day is Friday, September 17, 2021.

West has received approximately 8% of its revenue and has paid approximately 7% of its expenses. We are waiting on some grants to be finalized and we will add those to the budget once that happens.

There were several expenses over \$5,000

Roeing IT Solutions \$(20,436.00) Ruckus Wireless & Switch Upgrade
HUB International Midwest Ltd. \$(14,739.82) Annual Insurance Payment
IXL LEARNING \$(9,863.00) Online Ins. Software
Teach for America \$(8,000.00) Annual payment for TFA Teachers
Liberty Mutual Insurance \$(7,454.00) Annual Work. Comp Insurance
Zearn, Inc \$(5,000.00) Online Ins. Software

D. Coats - During the committee meeting, we compared this year's budget to the last full year we were in school and we were about \$1.6 million better this year. We have added the Instructional Coaches and Aides and we hope that this will improve things this year. It is however unsustainable as this is being paid out of the Covid funds.

We also went through the vouchers and there were no red flags and nothing out of the ordinary expenses. The committee recommends approving the financials as is.

D. Pierson made a motion to accept the financials for IMSA West for August.
C. Frazier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Valentine-Watts	Aye
C. Frazier	Aye
D. Pierson	Aye
M. Gonulalan	Aye
J. McFarland	Absent
T. Miller	Absent
D. Coats	Aye
J. Sparks	Absent

B. Valentine-Watts left at 11:21 AM.

C.

2021-2022 Enrollment update

J. Brown - IMSA North has 702 enrolled with a goal of 690, IMSA West 563 enrolled with a goal of 575. We are still working on enrollment and are preparing for the ADM count on Sept. 17th.

IV. New Business

A. IMSA North Building Discussion

B. Adopting the New Covid-19 Quarantine Update From ISDH

The Board does not need to vote on this item as it was voted previously that we would follow the CDC and ISDH Covid guidelines.

D. Coats - Dr. G, you are our resident expert, what do you have to tell us.

M. Gonulalan - What is going on with the school?

J. Brown - We are following the CDC & ISDH protocols. We are tracking all the positive cases as well as the close contacts.

X. Owens - We have a Covid response coordinator, they will be available to answer questions, track the numbers as well as report to the state.

J. Brown - We have a list of students that are quarantining for various reasons and that list is available to the teachers so if a student shows up and they are don't that list, they will be sent to the office and the nurse will call home and have the child picked up. We notify anyone that is a close contact by phone and or a letter that goes home to the parent. We notify those that need to know, and we are sending emails out to staff and parents when a positive case is recorded.

M. Gonulalan - We are tracing numbers, what are the updates on masks and shields?

X. Owens - We have been walking through classrooms, hallways and looking at social distancing and making sure everyone is wearing their mask properly. The shields are on order.

J. Brown - Explained that three feet is from the middle of one person to the middle of the next person.

X. Owens - Are for the crowded classroom in the high school we have split that class and we are socially distancing three feet as often as possible.

D. Coats - I think the ISDH guidelines are saying they suggest social distancing where possible.

X. Owens - We are looking at modifying the library to hold the ELL department. In the front foyer, we are straightening the walls and adding two classrooms. It will open of additional space. We are also installing a modular classroom in the back and it should be here in Nov. The Regional Office is also moving out of the building, and their space will then house the IC's.

M. Arslan - The Regional office will be moving to a separate office at 71st Street and Graham Road, in the next few weeks.

D. Coats - We need to be grateful to Concept Schools, as they will be footing the bill for the new Regional office.

M. Gonulalan - Mandatory vaccines, how are we going to handle this?

C. Frazier - We should start talking about that. Heave those conversations.

M. Arslan - We have reached out to our attorney about making it a requirement.

D. Coats - Does the new order from President Biden affect us?

C. Frazier - Any employer with 100 employees

M. Arslan - We are two separate entities

M. Gonulalan - We should mandate it

M. Arslan - Concept highly recommends it
C. Frazier - We need to follow the law
D.Coats - Dr. G., in your opinion we should have a mandate?
M. Gonulalan - They are taking a risk
M. Arslan - We are monitoring and waiting for Amy
D. Coats - We will follow the guidelines
M. Gonulalan - How about vaccine days
C. Frazier - With the increase in number, what I am seeing is that schools are having to be strict. We need to be mindful.
D. Coats - Seating charts are in place.
M. Arslan - We will look into bringing in mobile vaccine units as well as look into testing.
M. Gonulalan - Mask & vaccine, maximize our mask and vaccines.

C. Board Elections

Board election are tabled until October meeting

D. North CTE Updates

X. Owens - Shared information on the CTE program. We have kids that go to college, military/workforce and the CTE program is an alternative to those programs. There are two organizations that offer certificate programs, unfortunately, none of the programs we offer have certificate options.

Our plan is that in 2021 to add Computer Science 1 & 2, Biomedical. in 2022 & 2023 we will add Biomedical Principals. Do we care about the kids getting certificates?

D. Pierson - All of the programs are being taught by our teachers?
X. Owens - Yes, but they don't have the certificates. The question is do we want to continue to offer the programs without the certificates or stick to our plan and have the certificate options.
D. Pierson - I have worked with Pike and they give certifications. All Township schools shave them.
D. Coats - Who does the backing?
C. Frazier - The organization back the certificates
D. Coats - We would be able to do it though.
X. Owens - If we are interested in certificates, we need to look at different options
M. Arslan - Mr. Owens you met with Ms. Elif and Mr. Collins?
X. Owens - Yes, we did and we are looking at how to offer the best options. We would ask the team to give us some time to look at these opportunities.
M. Arslan - We may have more conversation
D. Coats - Ultimately we will get a recommendation from the Academics Committee. We will add the committee to the conversation.
C. Frazier - What is your timeframe?
X. Owens - Look at what we need
C. Frazier - By the fist of the year you can report out?

V. Academic Excellence Committee

A. Academic Excellence Committee Report

- D. Pierson - The Principals shared about the things that are going on at their schools academically.
- X. Owens - Our main focus was Danielson training and unpacking it. We took our Clear Site testing and about 80% on both Math and English need support.
- M. Arslan - Each school will report out on their scores at the October Board meeting.
- M. Atliahn - We received the same Danielson training and took the Clear Site assessments. We are also working on our STEM certification. We need to have a community partnership. We are fortunate that Daniel has volunteered to partner with us.
- D. Coats - What does it mean a Community Partnership?
- M. Atlihan - It is a partner that can give feedback and help with the program.
- D. Coats - Are you implementing Danielson as well.
- M. Atlihan - Yes

VI. School Updates

A. Principals Corner

- M. Atlihan - This is the time when we start or after school program, we will start on 9/13. It is funded by the 21st Century Grant. We have about 100 students in the program. We are also starting the CYSP program.
- X. Owens - We start 21st Century pm Monday, September 13th as well. We had Parent Teacher Conferences, it was our goal to get 95% of the parents to attend and we will have breakfast and lunch on Wednesday.

VII. Closing Items

A. Survey of Attendance For The Next Meeting - 10/9/2021

- D. Coats - I will not be available for the next meeting. Who will be able to attend next month's meeting?
- David - No
- Charise - Yes
- Daniel - Yes
- Dr. G. - Yes

B. Adjourn Meeting

- D. Pierson made a motion to adjourn the meeting.
- C. Frazier seconded the motion.
- The board **VOTED** unanimously to approve the motion.

Roll Call

- | | |
|--------------------|--------|
| D. Pierson | Aye |
| J. Sparks | Absent |
| D. Coats | Aye |
| T. Miller | Absent |
| J. McFarland | Absent |
| M. Gonulalan | Aye |
| B. Valentine-Watts | Aye |

Roll Call

C. Frazier Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:21 PM.

Respectfully Submitted,
J. Brown